

# Northwest Staff Email Setup for iOS Devices

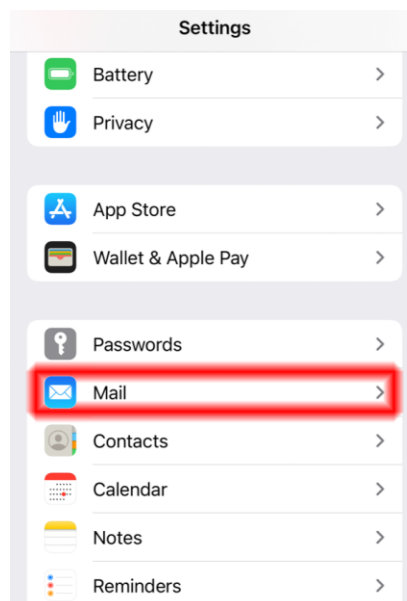
## Step 1

Select General Settings



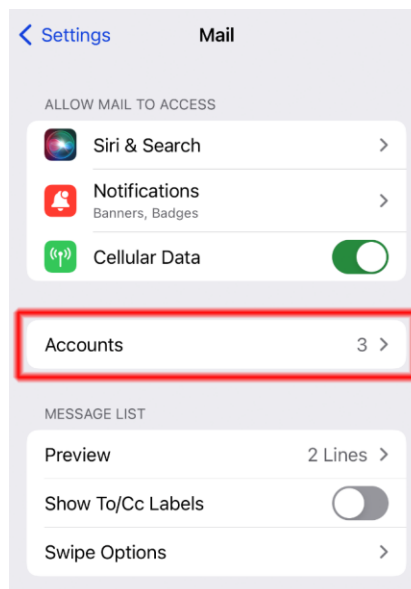
## Step 2

Select Mail



## Step 3

Select Accounts



#### **Step 4**

Select Add Account



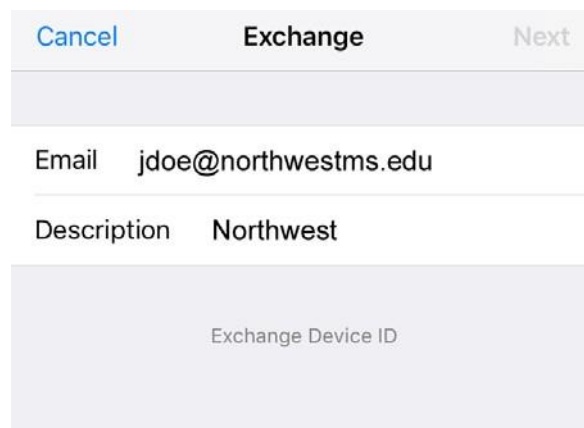
#### **Step 5**

Select Exchange

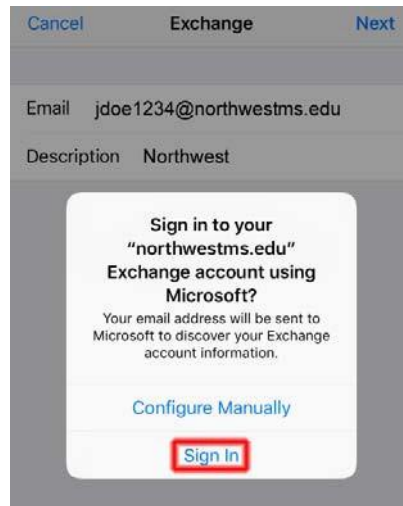


#### **Step 6**

Enter Your Northwest Email Address



**Step 7**  
Select Sign In



**Step 8**

Enter your credentials as shown. Enter your network password.

Cancel Next

Email jdoe@northwestms.edu

Password Network Password


Description Northwest


Exchange Device ID


**Step 9**


Select the features you would like to receive. The only required option is Mail.


Cancel Northwest Save

 Mail ☒

 Contacts ☐

 Calendars ☐

 Reminders ☐

 Notes ☐