## How to set up online proctoring.

1. Go to ProctorU - The Leading Proctoring Solution for Online Exams
2. Click on "Take an Exam" in the upper right hand corner of the screen (See yellow arrow)

## Real People. Secure Exams. <br> Human centered online proctoring services

As the nation's leading provider of remote proctoring and integrity safeguards for online testing and assessment, we will no longer offer services that do not include trained human test proctors and eliminate the use of software-only products company-wide.

3. Click "New user?" Sign up here."


ProctorU
Sign in to Your Account

Username or Email


Password
$\square$
$\square$ Stay signed in?

Sign In

Login with Single Sign-On


New user? Sign up here
Forgot Password?
Didn't receive confirmation instructions?
Didn't receive unlock instructions?
4. Click "Test Taker"
5. Create account and save your user name and password. Please make sure you choose Elsevier-HESI as your institution. You will need this information in order to test and we will not be able to provide this information to you.
6. Make sure you choose "(GMT-06:00) US/Central" as your time zone
7. Scroll to the bottom of the newly populated page and answer drop down box questions. Once you have completed these questions the following screen below will appear. You will need to choose "schedule new session"

8. Once you click "Schedule New Session", The box below will appear on the page. Please make sure that in "1. Confirm your institution" says "Elsevier-HESI". In "2. Select a term" please choose Northwest Mississippi Community College. Lastly in "3. Select your exam" you will choose one of two exams. If you wish to attend the OXFORD campus for Practical Nursing you will need to choose PN HESI A2-Oxford- Summer McBride, Marla Kennedy. If you wish to attend the SENATOBIA campus for Practical Nursing you will need to choose PN HESI A2Summer McBride, Marla Kennedy. Then click "find Sessions"

The example below shows the tester choosing Senatobia as their preferred campus. Please make sure you choose correctly. We cannot make changes to this once you have submitted it!

## Select Exam for

1. Confirm your institution
2. Select a term
3. Select your exam

Elsevier - HESI $\hat{}$

Northwest Mississippi Community College
$\bullet$

PN HESI AZ - Summer McBride, Marla Kennedy


Find Sessions
9. Then click "find sessions" in the blue box.
10. You will then be able to pick a date and time to take your online proctored HESI A2 entrance exam. You will then have to complete payment for your exam and the information about accessing your exam will be emailed to you. If you have any questions in regard to this process please reach out to ProctorU by visiting their site at ProctorU or by calling 1-855-772-8678.

