

NORTHWEST MISSISSIPPI COMMUNITY COLLEGE

COVID-19 SUMMER 2021 PROTOCOLS



Introduction

Northwest Mississippi Community College takes very seriously our responsibility to safeguard the health and safety of our college community. To that end, a dedicated group of administration, faculty, and staff created the first version of "COVID-19 Protocols and Guidelines" to guide the college's response to the COVID-19 pandemic. These protocols and guidelines were designed to provide details with regards to events, athletics, instruction, student life, business services, and other college operations. These protocols have been periodically updated to reflect changes in practices and procedures made as we have learned more about the virus.

With the number of fully vaccinated individuals in our state continuing to increase, we all look forward to returning to normal operations in the future. This summer version of protocols, developed following the guidance of our federal and state partners, represents a more targeted approach to reducing the risk of spreading the virus. However, we must all remain aware of the importance of taking personal responsibility for our own health and understanding how our actions affect the health of our community. We remain mindful to continue to be personally, and professionally, responsible as we go about our mission of helping transform student lives.

The pandemic has brought with it many changes and challenges. The college will continue to evaluate the protocols contained in the documents and make changes as the fall approaches.

We remain truly proud of the flexibility, patience, understanding, and responsibility demonstrated by all members of our college community. We have all worked together to keep each other safe. Your support during these unprecedented times remains greatly appreciated.

Sincerely,

Dr. Michael¹J. Heindl President

Dan Smith Chief of Staff

Instruction Protocols

Remote Learning Clinical Experiences Testing Labs Learning Resources - DeSoto Learning Resources - LYTC Learning Resources - Senatobia Failure to Comply with Protocols

Student Life Protocols

Face Coverings Screenings Health Resources for Students Student COVID Reporting Center Quarantine Procedures Isolation Procedures Campus Food Service O Housing Arrival Housing Cleaning

Human Resources and Business Operations Protocols

Daily Health Screenings for Employees Face Coverings for Employees and Visitors Employee Contact Tracing/Exposure Notifications Quarantine Procedures Isolation Procedures Custodial Services

Appendix

Appendix I - COVID-19 Resources Appendix II – COVID-19 Working Groups

Instruction Protocols

Classroom Learning

Date of latest revision: 5/25/2021

- Attendance will be taken for each class period. Students should only sit in their assigned seats.
- Students with a documented case of COVID-19 or who are mandated to quarantine or isolate at home will be assisted by their instructors to complete assignments remotely if possible. For instructors, supervisors will arrange coverage or develop an alternate instructional plan should the instructor be too ill to continue teaching.
- Instructors who are in quarantine will continue instruction from their office through remote modalities.
- The availability of the above options will be dependent upon the requirements and format of the particular program. Students must consult with their instructor regarding how to continue learning should they be in isolation or quarantine.

Clinical Experiences

Date of latest revision: July 28, 2020

Clinical experiences for all students will abide by the requirements and protocols detailed in the signed clinical agency agreement between the facility and NWCC. In addition to the clinical agreement, students must meet any current or revised COVID policy outlined by the facility. Clinical experiences will be dependent on the facility's inclusion of student learning.

Testing Labs

Date of latest revision: December 9, 2020

- Anyone coming for a test must make an appointment for their test prior to coming to take the test.
- Non-students coming to a testing center should check their temperature and ensure that they are asymptomatic before coming to any NWCC campus. Those with fever or COVID symptoms will not be allowed to take a test at a NWCC testing center.
- Testing proctors reserve the right to check the temperature of anyone testing at a center, as needed.
- Testing environment and testing equipment (keyboard, monitor, desk, chair, etc.) will be cleaned prior to each student testing.
- Testers should bring their own calculator, pencil/pen, or other necessary supplies. These supplies cannot be shared between testers.

Learning Resources – DeSoto Center

Date of latest revision: 5/28/2021

- 1. The library has sneeze guards in place at the circulation desk.
- 2. Library items will be disinfected after items are checked in.
- 3. The front desk and tables in the library will be sanitized with disinfectant wipes and spray periodically.
- 4. Students will be asked to wipe the keyboard and mouse after use with alcohol wipes.
- 5. Hand sanitizing stations are at entrance of library and computer lab.

Learning Resources – LYTC

Date of latest revision: 5/28/2021

- (1) General Protocol for Library Area
 - A. Hand sanitizing stations are available at the front entrance of the library.
 - B. Sneeze guards are in place around the circulation desk area as well as librarian/staff work spaces.
 - C. Masks will be optional in the library, unless students are attending a librarian and/or classroom instructorled class, then masks will be required.
- (2) Library Computer Lab Usage
 - A. All computer stations will be open and available for students' use.
 - B. Alcohol wipes will be made available for patrons who wish to sanitize their workspace.
 - C. The Quick Print Station outside the library entrance will continue to serve the computer needs of students during the library's cleaning times and after library hours for evening students.

(3) Item Returns

- A. All library items are returned to the circulation desk or to the indoor book drop in the side hall.
- B. Laptops and equipment will continue to be returned to the front desk to be sanitized before shelving.

Learning Resources – Senatobia

Date of latest revision: 5/28/2021

- (1) Hand sanitizing stations are available at the front entrance of the library and outside of the Tate Hall computer labs.
- (2) Each library employee has a bottle of sanitizer at his/her desk, in addition to those located behind the front desk.
- (3) Plexiglas partitions will be placed at circulation desk openings.
- (4) Masks will be optional in the library.
- (5) Masks will be optional in the Tate Hall computer labs for students working independently. However, if students are attending a librarian and/or classroom instructor-led class, masks will be required.

Working with Individuals who decline to observe protocols

Date of latest revision: December 9, 2020

- If a person is found to not be following protocols, instructors or other employees should inform the person of the protocol and ask them to follow the protocol. Should they be missing a face covering they should be directed to an office or staff member where they can secure one.
- If the person declines to follow the protocol, the person should be asked to leave the classroom/building.
- If a student is being asked to leave the classroom, a classroom incident report should be completed and kept on file with the instructor. If this becomes a pattern, it should be brought to the attention of the instructor's supervisor.
- If the person refuses to leave after having been given the opportunity to follow the necessary protocols, then Campus Police should be called to remove the person from the classroom/building.
- Any student refusing to comply with safety protocols will be charged with a violation of the student code of conduct.
- Employees should be referred to their supervisor for counseling or eventual disciplinary action.

Student Life Protocols

Face Coverings

Date of latest revision: 5/17/2021

Face coverings are required in all classrooms, labs and related educational facilities. In all other places on campuses, they are optional for faculty, staff, students, and visitors who have been fully vaccinated. They are recommended in all locations for those who have not yet been vaccinated. Acceptable face coverings include surgical masks, N95 masks, cloth masks, or cloth masks combined with face shields. Reasonable accommodations will be provided for persons who cannot wear a face covering due to medical conditions. Students should request these accommodations via Disability Support Services.

Screenings

Date of latest revision: 5/17/2021

Students should be aware of the symptoms of COVID-19 infection. These include:

- Fever of 100 degrees or more
- Cough (sudden onset of persistent, dry cough unrelated to seasonal allergies or sinus issues)
- New loss of taste or smell
- Vomiting or diarrhea (unrelated to a medical condition, food allergy, or reaction of medication)

Students should self-screen on a daily basis for these symptoms. Students experiencing these symptoms should be tested for COVID-19 infection. A student diagnosed as positive for the COVID-19 virus should complete the COVID-19 Reporting Form – Students.

A close contact (or high-risk exposure) to an infected person is specified as spending 15 minutes within six feet or less of someone infectious with COVID-19, with or without a face covering. The 15-minute timeframe is not required to be continuous, it is cumulative throughout one day. Students identified as a close contact should complete the NWCC COVID-19 REPORTING FORM – Students. Students who are fully vaccinated against COVID-19 do not need to complete the form, unless they are experiencing symptoms.

All new residential students will be required to complete a Community Wellness Contract. The Community Wellness Contract will address the following:

- \circ expected behavior for all residents
- o daily wellness expectations
- o protocol should one test positive
- $\circ \quad \text{quarantine regulations}$

Health Resources for Students

Date of latest revision: 5/17/2020

- All Northwest students will have access to COVID-19 health information (handouts, videos, etc.)
- Student Services will provide mental health counseling to all students for no charge on campus or through telehealth.
- Students may schedule an appointment with our counselors in the Student Success Centers. Offices are open Monday Friday 8:00 4:30.
- The Student Health and Wellness Center is open on the Senatobia campus from 8:00 a.m. to 5:00 p.m.

Student COVID Reporting Center

Date of latest revision: 5/25/2021

The College provides services to make sure our students who may be exposed to COVID-19, who may be experiencing COVID-19 symptoms and/or diagnosed with COVID-19 are given the correct information to ensure their success.

All students who may have contracted COVID-19 should complete the COVID-19 Reporting Form – Students.

- Staff are available to handle issues related to students who have questions and/or may have tested positive.
 Students must provide documentation noting a positive test result if they have COVID.
- Staff are available to help students via phone:
 - Senatobia (662) 562-3204
 - DeSoto (662) 280-6121
 - Oxford (662) 281-1276
- Staff will receive all information from the student and advise them regarding the need for quarantine or isolation. Staff with the reporting center will assist students as needed. Students must notify and work with faculty about making up work (if possible) or arranging for a withdrawal.
- The Reporting Center will request information about close contacts. Staff will initiate contact tracing and contact notification will begin
- \circ $\;$ The Reporting Center will notify all instructors of the student's status.

Quarantine Procedures-For students exposed to COVID-19

Date of latest revision: 5/17/2021

Quarantine is defined as a period that those exposed to an infectious COVID-19 patient must spend alone, away from others, to prevent the transmission of COVID-19 should the person become infectious. Quarantine is required because exposed individuals can become contagious up to <u>14 days</u> after exposure and not realize it. The Mississippi Department of Health advises that activities such as dining out, shopping and social events are not permitted during quarantine. Commuter students who must quarantine cannot come to campus. The Student COVID Reporting Center will assist students to continue their studies remotely.

As health care officials have learned more about the virus, they have determined that quarantine periods can be reduced when combined with testing and careful monitoring of body temperatures and symptom development. The following schedule can/should be followed throughout the 14-day quarantine:

All individuals must quarantine for the first **SEVEN** days after exposure.

Between days **FIVE** and **SEVEN**, an individual may be tested. This test must be a PCR test, and not a rapid test. Testing may be completed at our Student Health and Wellness Center. On day **SEVEN**, if the test was negative and no symptoms have developed, quarantine can end. Because a low risk of developing the virus remains, for days **EIGHT** through **FOURTEEN** individuals should continue daily symptom monitoring, wear a face covering and practice social distancing. The risk from the exposure ends after day **FOURTEEN**.

Sometimes an individual cannot be tested or chooses not to be tested. For such individuals, on day **TEN**, if no symptoms have developed during daily monitoring, quarantine can be discontinued. Because a low risk of developing the virus remains, for days **ELEVEN** through **FOURTEEN**, individuals should continue daily symptom monitoring, wear a face covering and practice social distancing. The risk from the exposure ends after day **FOURTEEN**.

A negative test collected prior to day **FIVE** should never be used to justify modifying or ending quarantine. Results of a rapid test or absence of symptoms before day **SEVEN** should not be used to justify modifying or ending quarantine.

There remains disagreement among health professionals regarding the level of immunity individuals have after recovering from a COVID-19 infection. According to state health officials, for **one month** past the end of illness/isolation, patients have enough immunity from COVID-19 that they do not need to quarantine should they have close contact with an infected individual. While some degree of immunity remains for at least **three months** past isolation/illness, in the event of a close contact **more than a month** after illness/isolation, individuals should follow normal quarantine procedures.

Individuals who have been fully vaccinated who are exposed to some with a suspected or confirmed case of COVID-19 are not required to quarantine as long as they are not exhibiting COVID-19 symptoms.

Isolation Procedures – For students diagnosed with COVID-19

Date of latest revision: 1/13/2021

Isolation is defined as a period that those diagnosed with COVID-19 must spend alone, away from others, to prevent the transmission of COVID-19.

The Mississippi State Department of Health recommends the following for all:

- Immediately self-isolate at home until it has been **TEN** days from the day your symptoms started, and you are fever free for at least 24 hours with improvement in your other symptoms. If you were diagnosed because of a positive test, but are not experiencing symptoms, you should isolate for **TEN** days from the date you were tested.
- Do not go to work or leave your home until your isolation period ends.
- Stay away from all persons at your home. Do not leave your house, or come in contact with anyone, including the people you live with.
- If you do have household contacts, you must limit exposure to them. Stay in a specific room away from others in your home. You should use a separate bathroom if available. If you need to be around others in your home, you should wear a facemask. This is very important to minimize the risk of spreading the disease to your family and friends. Instructions for limiting exposure to your household contacts can be found in the appendix.
- If instructed, please provide the people in your house or other close contacts with the "Guidance for Individuals with Coronavirus Disease 2019 (COVID-19) Exposure" document.
- Stay in close contact with your health provider.

Procedures for Residential Students:

- If a residential student tests positive for COVID, they will be immediately moved to an isolation room. Students must go home for the isolation process.
- Student will be required to call their emergency contact to make arrangements to go home.
- If the student lives within the 11-county district, the student has 24 hours to leave campus to isolate at home.
- If the student lives outside of the 11-county district, the student has 24-48 hours to leave campus to isolate at home.
- If the student lives out of state, the student has 72 hours to leave campus to isolate at home.
- During the isolation period upon awaiting parent's arrival, all student meals will be on a contactless basis. All isolation rooms must be cleaned and sanitized immediately after use by Custodial Services.
- In the residence halls, roommates of positive tested students must quarantine as described in quarantine procedures.
- Students who need exceptions or special arrangements may contact the Director of Housing and Residence Life on a case by case basis.

Northwest Mississippi Community College expects students to be honest throughout this process.

Campus Food Service

Date of latest revision: 5/17/2021

- Only pre-packaged items will be available at the salad and dessert bars.
- Only packaged sandwiches will be available through the deli station.
- China plates will be utilized, but only disposable utensil kits will be available for student pick-up.
- Carryout options (container and cup) will be provided at no charge.
- The staff will emphasize contactless service as much as possible

Housing Arrival

Date of latest revision: 5/17/2021

- Check in Scheduling
 - o Check in times are determined based on building style and access points to encourage limited interaction amongst students checking in.
 - o Social Media messages will be sent via NWCC social media pages, and included in the return to campus guidelines for the NWCC website and NWCC student email messages.
 - o Phone- Hall directors will schedule students via phone call. Info was sent via letter to students in the mail.
- Check in Arrival
 - o Students can bring two people to help with the move in process.
 - o Students must inform the hall staff that they have arrived.
 - o Verbal directions to the room will be given at that time.
 - o Check in documents will be in each room upon a student's arrival. Instructions on how to complete the enclosed documents will be included.
 - o Students should complete the documents then submit them to the hall staff to receive their key to the room.
 - o Students will have 1.5 hours to check in and unload items from vehicles with their accompanied guest.
 - A phone call will be placed to the student once the 1.5-hour timeslot is complete to ensure the
 accompanied guest has left the residence hall setting. This is to ensure that proper physical distance can be
 allotted to the next scheduled appointment(s). Students are encouraged to signal once their guest has left
 the premise as a courtesy.

Housing Cleaning

Date of latest revision: 5/17/2021.

Hall staff should wear appropriate PPE while conducting room checks. This includes masks and gloves if desired. Hall staff will be provided PPE products and disinfectant items as needed. To discourage student and staff interaction during room checks, a schedule will be posted to notify students of room checks. During this time, students are encouraged to vacate the rooms for an hour while their rooms are being checked by hall staff.

Human Resources and Business Operation Protocols

Daily Health Screenings for Employees

Date of latest revision: 7/17/2020

- Screenings are non-intrusive health checks on a regular, consistent basis. The College uses the CampusPass system to screen all those coming to campus daily.
 - CampusPass is a self-reporting tool that will send a questionnaire that you are <u>required</u> to complete before leaving home or your residence hall every day.
 - A notification/reminder to complete the questionnaire will be sent daily via email and/or to your mobile device through the Appian app.
 - We strongly encourage that the app be downloaded to your smart phone. However, if you do not have a smart phone, you may complete the questionnaire and print off the pass on a computer from home or in your office or work area when you first come to campus.
 - When completing the questionnaire, you will be given a pass that you are cleared to come on campus, or you will receive specific instructions on who to contact based on your responses to the questionnaire.

Employees experiencing any or a combination of COVID symptoms described in the app should consult their doctor or a medical provider.

While awaiting test results, employees should quarantine if asymptomatic, or isolate if experiencing symptoms. Employees may return to normal activities upon notification of negative test, and when fever free for at least 24 hours (if fever was present).

If you are a faculty member teaching only elearning classes, you are not required to complete the questionnaire UNLESS you are coming to campus to utilize college services, proctor tests, or attend meetings or training sessions.

Instructions with step by step screenshots on how to download the Appian App are in the appendix. Employees will login using the same login and password used for accessing your email on campus.

The College reserves the right to conduct temperature checks for employees and/or students if needed.

Face Coverings for Employees and Visitors

Date of latest revision: 5/25/21

Face coverings are required in all classrooms, labs and related educational facilities. In all other places on campuses, they are optional for faculty, staff, students, and visitors who have been fully vaccinated. They are recommended in all locations for those who have not yet been vaccinated. Acceptable face coverings include surgical masks, N95 masks, cloth masks, or cloth masks combined with face shields. Reasonable accommodations will be provided for persons who cannot wear a face covering due to medical conditions. Contact Human Resources for further information.

Employee Contact Tracing/Exposure Notifications

Date of latest revision: 1/18/2021

Employees who test positive for COVID-19 virus should immediately complete the <u>NWCC COVID-19 REPORTING FORM</u>. This form will then be forwarded to the Human Resources Officer responsible for contact tracing and exposure notifications.

When completing the <u>NWCC COVID-19 REPORTING FORM</u>, please provide contact tracing information. Contact tracing information will start two days before the first symptoms or test, to identify every employee, campus guest or student with which they had close contact. Close contact is defined as being within six feet of someone for 15 minutes or longer (the 15 minutes does not need to be consecutive) regardless of whether either individual was wearing a face covering.

The employee should complete the form and submit it as soon as possible. If the employee Is unable to complete the form, the HR officer will conduct a phone interview with the employee.

The HR officer will notify the administrator responsible for the area and/or the supervisor of the particular area that an exposure has occurred. The HR officer will then notify, using the notification template, all individuals listed by the employee that they have been in close contact with someone who has tested positive for the virus. The HR officer will inform the employee that:

- The individual should begin an immediate 10-day isolation as described further in this guide.
- The employee should also be advised to self-monitor for COVID-19 symptom development. The employee should check temperature twice daily.

Employees experiencing any or a combination of these symptoms should consult their doctor or a medical provider. Testing is encouraged and available through the College Health and Wellness Clinic.

Should any individuals in quarantine become symptomatic or test positive for the virus, they should notify Human Resources immediately using the <u>NWCC COVID-19 REPORTING FORM</u>.

Quarantine Procedures-For employees exposed to COVID-19

Date of latest revision: 5/25/2021

Quarantine is defined as a period that those exposed to an infectious COVID-19 patient must spend alone, away from others, to prevent the transmission of COVID-19 should the person become infectious. Quarantine is required because exposed individuals can become contagious up to <u>14 days</u> after exposure and not realize it. Employees can come to work but should remain as much as possible in an office or other work space away from others, wear a face covering unless alone and avoidance of gatherings with other individuals. Faculty should consult with their supervisor about moving their instruction into an online modality per the remote learning protocol.

As health care officials have learned more about the virus, they have determined that quarantine periods can be reduced when combined with testing and careful monitoring of body temperatures and symptom development. The following schedule can/should be followed throughout the 14-day quarantine:

All individuals must quarantine for the first **SEVEN** days after exposure.

Between days **FIVE** and **SEVEN**, an individual may be tested. This test must be a PCR test, and not a rapid test. Testing may be completed at our Student Health and Wellness Center. On day **SEVEN**, if the test was negative and no symptoms have developed, quarantine can end. Because a low risk of developing the virus remains, for days **EIGHT** through **FOURTEEN** individuals should continue daily symptom monitoring, wear a face covering and practice social distancing. The risk from the exposure ends after day **FOURTEEN**.

Sometimes an individual cannot be tested or chooses not to be tested. For such individuals, on day **TEN**, if no symptoms have developed during daily monitoring, quarantine can be discontinued. Because a low risk of developing the virus remains, for days **ELEVEN** through **FOURTEEN**, individuals should continue daily symptom monitoring, wear a face covering and practice social distancing. The risk from the exposure ends after day **FOURTEEN**.

A negative test collected prior to day **FIVE** should never be used to justify modifying or ending quarantine. Results of a rapid test or absence of symptoms before day **SEVEN** should not be used to justify modifying or ending quarantine.

There remains disagreement among health professionals regarding the level of immunity individuals have after recovering from a COVID-19 infection. According to state health officials, for **one month** past the end of illness/isolation, patients have enough immunity from COVID-19 that they do not need to quarantine should they have close contact with an infected individual. While some degree of immunity remains for at least **three months** past isolation/illness, in the event of a close contact **more than a month** after illness/isolation, individuals should follow normal quarantine procedures.

Individuals who have been fully vaccinated who are exposed to some with a suspected or confirmed case of COVID-19 are not required to quarantine as long as they are not exhibiting COVID-19 symptoms.

Isolation Procedures – For employees diagnosed with COVID-19

Date of latest revision: 1/13/2021

Isolation is defined as a period that those diagnosed with COVID-19 must spend alone, away from others, to prevent the transmission of COVID-19.

The Mississippi State Department of Health recommends the following for all:

- Immediately self-isolate at home until it has been **TEN** days from the day your symptoms started, and you are fever free for at least 24 hours with improvement in your other symptoms. If you were diagnosed because of a positive test, but are not experiencing symptoms, you should isolate for **TEN** days from the date you were tested.
- Do not go to work or leave your home until your isolation period ends.
- Stay away from all persons at your home. Do not leave your house, or come in contact with anyone, including the people you live with.
- If you do have household contacts, you must limit exposure to them. Stay in a specific room away from others in your home. You should use a separate bathroom if available. If you need to be around others in your home, you should wear a facemask. This is very important to minimize the risk of spreading the disease to your family and friends. Instructions for limiting exposure to your household contacts can be found in the appendix.
- If instructed, please provide the people in your house or other close contacts with the "Guidance for Individuals with Coronavirus Disease 2019 (COVID-19) Exposure" document.
- Stay in close contact with your health provider.

Custodial Services Protocol

Date of latest revision: 5/25/2021

- Campus custodial staff have been trained on enhanced cleaning and sanitization procedures.
- Additional hand sanitizing stations are provided at all building entrances, public restroom entrances, and classroom areas.
- High-touch surfaces in public areas as well as public restrooms will be cleaned frequently.
- All classroom surfaces will be cleaned frequently by custodial staff with either broad-spectrum sanitizing spray or wipes.
- \circ Students are asked to clean their individual workspaces before and after use with wipes provided by the college.
- Employees should clean and sanitize their personal workspace. Sanitizing spray and/or wipes have been made available to each department.
- When positive COVID-19 cases arise, additional cleaning and disinfecting will occur as needed.

Appendices

Appendix I - NWCC COVID-19 Resources

STOP THE SPREAD OF GERMS

- http://www.northwestms.edu/wp-content/uploads/2020/05/prevention-H.pdf
- https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID19-symptoms.pdf
- https://msdh.ms.gov/msdhsite/_static/resources/9914.pdf

14 DAY TEMPERATURE LOG

<u>https://www.cdc.gov/coronavirus/2019-ncov/downloads/php/14-Day-Temperature-and-Symptom-Log-for-Contact-Tracing.pdf</u>

FACE COVERINGS

• https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-covering.pdf

HAND WASHING

• <u>https://www.cdc.gov/video/cdctv/handwashing/306898_WYKTK_Handwashing.mp4</u>

NATIONAL CENTERS OF DISEASE CONTROL AND PREVENTION COVID-19 FAQS

• https://www.cdc.gov/coronavirus/2019-ncov/faq.html

FCC KEEP AMERICA CONNECTED RESOURCES

• http://www.northwestms.edu/index.php/?page_id=34310

BLUE CROSS/BLUE SHIELD INFORMATION

<u>https://www.bcbsms.com/</u>

Appendix II - COVID-19 Working Groups

The members of 2020-21 NWCC Leadership Forum worked in late July to prepare the comprehensive protocols and guidelines to meet the challenges of COVID-19 pandemic. Members of the NWCC Executive Council met on Thursday, July 16th and prepared the COVID-19 guidelines. Members of the NWCC Leadership Forum met on Friday, July 17th and split in the following working groups to prepare the COVID-19 protocols. The planning process was facilitated by the President, Dr. Michael Heindl and the Chief of Staff, Dan Smith.

Instruction Protocols

*Dr. Matthew Domas, Vice President of Instruction
*Dwayne Casey, Associate Vice President for Workforce Solutions & Career Technical Education
Ebone Dukes, Funeral Service Technology Instructor, DeSoto Center
Josh Guest, Mathematics Instructor, LYTC
Dr. Jeremy Isome, Dean of Early College Programs
*Phyllis Johnson, Dean of eLearning
*Dr. Stephanie Mullins, Dean of Health Sciences
*Dr. Keith Reed, Dean of DeSoto Center
Dr. Larry Shaffer, Director of Evening Programs, LYTC
*Dr. Carolyn Wiley, Associate Vice President for Academic Instruction and Institutional Effectiveness John Mixon, Director of Fine Arts Instruction

Events and Athletics Protocols

Liesl Mote, Assistant Director of Recruiting Jonathan "Blake" Bostick, Director of Evening Programs, DeSoto Center Zabe Davis, Director of Campus Police Jere Herrington, Director of Recruiting Brian Oakes, Director of Athletics Brandon Casey, Student Activities Manager/Cheer Sponsor Jared Brownlee, Director of Bands

Student Life Protocols

*Dr. Tonyalle Rush, Associate Vice President of Student Services and Enrollment Management Katie Broadway, Employer Partnership Coordinator Angela Dortch, Director of Admissions/Registrar Dr. Tara Dunn-Ross, District Dean of Student Services Lacey Gentry, Director of Nursing Instruction Lekeisha Hibbler, Director of Financial Aid Dr. Parker Jones, Assistant Dean of DeSoto Center Dr. Ginger Robbins, District Dean of Enrollment Services Meg Ross, Director of Student Development Center, Senatobia

Human Resources and Business Operations Protocols

*Jeff Horton, Vice President of Administration and Finance Joel Boyles, Director of Union Services Jennifer Casey, WIOA Director, WIN Job Center, Senatobia Doug Freeze, Director of Workforce Solutions *Patti Gordon, Executive Director of Institutional Advancement *Dr. Don Jones, Dean of Lafayette Yalobusha Technical Center Amy Latham, Director of Information Technology Lillian Morris-Hilson, Grant Writer Matt Sellers, Director of Accounting Erika Stanford, Director of Human Resources

*Executive Council