

## Explanations of Accommodations/Modifications

Please read and discuss with Disability Officer/Special Populations Coordinator any concerns or questions you have regarding any and all requested accommodations. This notice to you will address some of the reasonable requested accommodations/modifications listed on the form (*Student Request for Reasonable Accommodations/Modifications Form*).

1. **Preferential seating:** You may sit anywhere in the classroom that you choose. Please choose to sit somewhere where you can see, hear, and listen to the instructor and any classroom participant.
2. **Examinations and quizzes given orally:** Arrangements must be made ahead of time for examinations and quizzes to be given orally. Documentation must support this request.
3. **Extended time on tests:** Extended time is granted in accordance with documentation and the ADA. Arrangement must be made with the instructor and Disability Services staff prior to the examination date.
4. **Non-distracted environment:** Instructor may provide this environment or send exam to Disability Services Office.
5. **Peer Tutoring:** NWCC (Senatobia campus) has a Student Support Services Program that provides free tutoring services in all subjects. This program is federally funded. In order for students to qualify, the student must have an academic need and must meet other qualifications. Please sign up as soon as possible. **Space is limited.**
6. **Taping classroom lectures:** If a student needs to tape a classroom lecture, the student must pick up *Tape Recording Usage Policy Form* from Disability Office. This tape cannot be given to other students, and the contents cannot be taken out of context.
7. **Copy classmates/instructor notes to supplement own:** This accommodation will be granted provided another student wishes to share his/her notes. The accommodation **does not** mean that the requesting student may sit and not take notes; the sharer's notes are to be a supplement. NWCC is not responsible for finding a note sharer; it is the student's responsibility to locate an accountable classmate willing to share class notes. Instructor may provide notes on request. Copying may be done in the Disability Support department free of charge.
8. **Handicapped parking:** Handicapped parking spaces are provided for handicapped persons who have the appropriate decal. Students with a disability will receive special consideration upon application to the Office of Campus Police.
9. **Adequate-warning devices in residence halls:** To alert the student to any danger signal by an alarm siren whether light or sound.
10. **Access to audio text books:** This is provided through the Disability Support Services department on the campus you are attending. Books are readily available and ample time must be given to provide this accommodation. Student **MUST** contact appropriate Coordinator.
11. **Interpreters, readers, lab assistants, aides, etc.:** Documentation must support this request. The Disability Office must have sufficient notice for this accommodation to be provided. Paperwork must be completed at least six (6) weeks prior to need.
12. **Classroom location (accessibility):** All classrooms are accessible on campus. If a class is being offered in an inaccessible location, change will be discussed.
13. **Special residence hall assistance:** This request will be honored if needed; please check on **Housing Application**.
14. **Mobility assistance:** Mobility assistance is available upon request, supported by documentation.

15. **Instructional support:** Instructional support is provided to all students. You must make it known to your instructors that support is needed.
16. **Authorization Consent:** This request is made by the student to release certain information to certain individuals, agencies and departments.
17. **Elevator key:** Elevator key is needed for the Humanities and the Physical Science building. Keys are available upon request through the Disability Support Office on the Senatobia campus. **No residence halls** have elevators in them.
18. **Note taker:** This request will be provided by another student in class. Possibly the instructor and Disability Coordinator will assist in identifying a willing student to share his/her notes. This accommodation **does not** mean that the requesting student may sit and not take notes; these notes are to be a supplement.
19. **Enlarged materials:** This request must be made in advance.

**Other (be specific):** Any other request must be made known and discussed with Disability personnel.

**If there are changes in needed accommodations/modifications, it is the student's responsibility to notify the appropriate personnel.**